

Document uploads:

Passport: All biometric information must be clearly visible.

✓ Acceptable



✗ Unacceptable



If information is covered, missing or cannot be seen.

Out of date documents

Immigration share code: Must begin with an 'S'

We do not accept BRP cards, so you must give us a share code instead. For help click [here](#). Follow [step 7](#) carefully so your code starts with 'S'.

✓ Acceptable

Details you need to share

Share code

S4WADTYWF

✗ Unacceptable

Details to give your employer

Share code

WSJ 4CX Y6M

Visa Cards: Both sides of the card must be clearly visible.

✓ Acceptable



✗ Unacceptable

One side of the document.

Out of date document.

If information is covered, missing or cannot be seen.