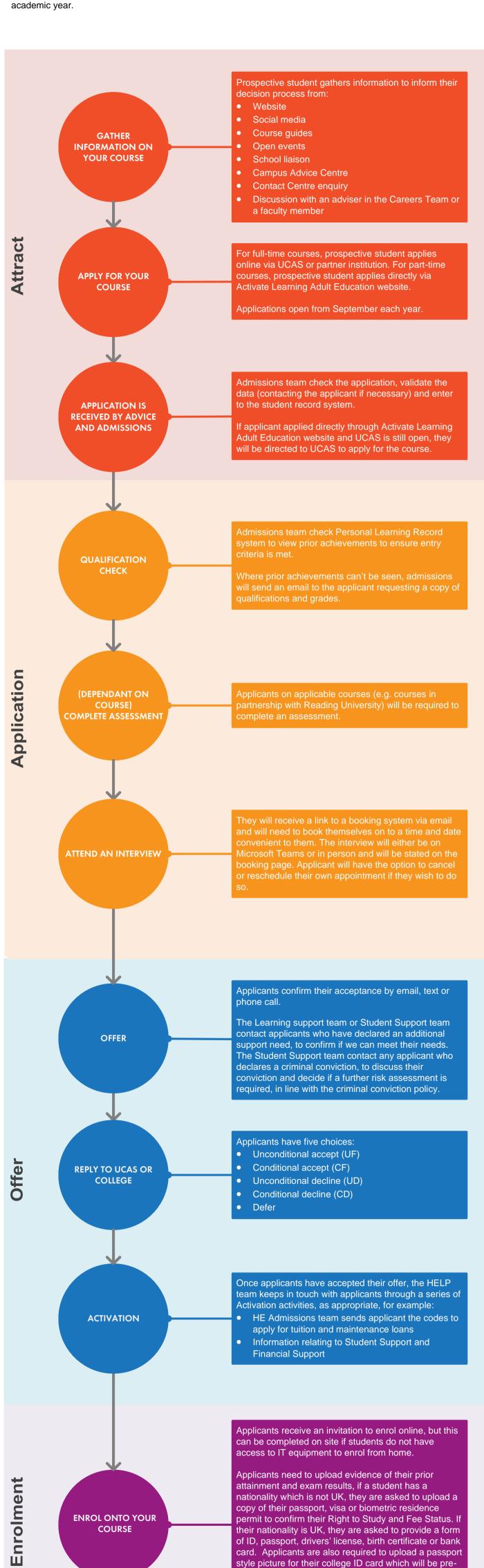


## Procedure for admissions to HE full-time and substantive part-time courses.

## **Procedure Statement**

This procedure states the process by which students apply and enrol to full-time higher education programmes at Activate Learning.

A step-by-step guide to joining full time or substantive part-time courses which commence at the start of the academic year.



Clearing and/or Late applications

During the Clearing/ Late applications process all applicants will have their application

printed, and lanyards will be available for collection during connect to college week. Lanyards must be worn at all times when students are on site.

Applicants to pay any due fees as per our fees policy.

assessed against the eligibility criteria for the appropriate programme along with a telephone/ online call to determine if they have met the criteria, and if so, will be given an unconditional offer.