

# CODE OF CONDUCT

Our Code of Conduct helps make our campuses safe and supportive places in which to learn. We ask and expect every learner to agree to keeping to these rules.

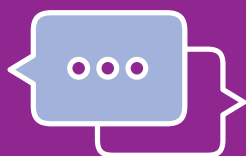
## Safe students

## Safe staff

## Safe spaces

### Communicate promptly:

Notify us if you can't attend college or work placement.



### Act positively:

Own your actions; avoid bullying, harassment, and violence both offline and online.



### Solve problems peacefully:

Seek help if you can't resolve conflicts on your own.



### Be responsible online:

Follow IT rules, respect privacy, and behave considerately online.



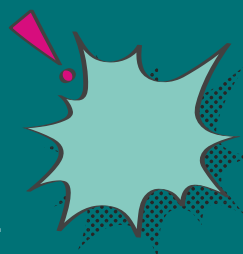
### Do honest work:

Complete assignments on time without cheating or plagiarising.



### Be polite:

Show respect and use appropriate language with all staff.



### Work together:

Cooperate with staff for a positive college experience.



### Respect roles:

Understand and respect boundaries.



### Use support:

Ask for and use the support provided when needed.



### Mental health matters here:

you can speak to any member of staff about your mental health and wellbeing.



### Help the community:

Wear your lanyard, follow routines, and adhere to health and safety guidelines.



### Show care:

Keep the campus tidy and use resources responsibly.



### Smoke/vape:

Only in designated areas, not in buildings/toilets.



### Report concerns:

Inform staff immediately about any suspicious activity or risks.



### Make safe:

Do not bring or use illegal drugs, alcohol, or weapons.



### Include everyone:

Behave kindly and support zero tolerance for discrimination.

