

Details of additional costs to attend your placement

Meal Credits

Available if you have already been awarded meal credits through bursary funds.

Yes No

Travel

Support with additional travel costs/expenses if you live 3 miles or more from your placement and your travel pass issued from the travel bursary does not support this journey.

Yes No

Method of travel i.e. car, train, bus

Name of travel company (if applicable)

Personal Protective Equipment (excluding Activate Learning branded polo shirts)

Please provide receipts for items purchased.

Yes No

Details of items purchased you would like support with	Cost £

If you would like a refund for the items purchased, provide your bank details if you have not already provided them on the bursary application form.

Sort code:

Account number:

Name (as appears on your card):

Further information to support your claim (continue on a separate sheet if required)

Please send the completed form along with **any receipts / kit lists** for items purchased by email to studentfinance@activatelearning.ac.uk or hand it to a member of staff at the Advice Centre.

Note we do not need receipts for fees paid directly to college.

As funds are limited and cannot be guaranteed, applications will be processed on a first-come, first-served basis.

Signed:

Date: / /