

Our Code of Conduct helps make our campuses safe and supportive places in which to learn. We ask every learner to agree to keeping to these rules.

WHEN LEARNING you are expected to:

Attend all lessons and exams, unless the absence is authorised

Arrive on time and with the right equipment



Complete assignments on time, without cheating, copying or plagiarising

Remove hats in class or study areas



Keep mobile devices on silent mode in study areas



Not use headphones or audio devices during a taught learning session without permission

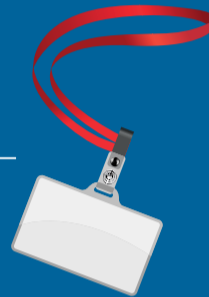
Adhere to the health and safety regulations



ABOUT CAMPUS you are expected to:

Carry out all reasonable instructions from any member of staff

Wear your ID card visibly at all times



Not carry or use illegal drugs, equipment for drug use, weapons or alcohol, or ask anyone else to do this

Pay attention to your own and other's health and safety

Use the designated smoking areas if you are a smoker, including for e-cigarettes



Not drop litter or spit treat the campus with care and respect



Keep hoods down

Not film or make an image of another person without their explicit consent

IN YOUR GENERAL BEHAVIOUR you are expected to:

Behave in a thoughtful, considerate and responsible manner



Not use bad language not bully, harass or offend anyone in person or online

Not damage the good reputation of Activate Learning through any bad behaviour on or off campus, including online behaviour



Follow the learner IT regulations

Not give false information or forge documents



ACTIVATE LEARNING STANDARDS OF BEHAVIOUR

for all students and all staff

